



CANADA

Mr Hartney
 2-4720

Ottawa, September 6, 1967.

The President,
 National Research Council,
 Montreal Road,
 Ottawa, Ont.

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CC. TO	
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Dear Sir:

Some weeks ago the Prime Minister announced that, with the approval of The Queen, the government has instituted the Canadian Centennial Medal, 1967. A number of medals have been allocated among categories that include public service at federal, provincial and local levels, and service in many fields of endeavour, professional, scientific, artistic, charitable, etc.

43 As part of the federal public service a quota of medals is reserved for regular employees of your agency.

I should be grateful if you would let me have on the enclosed forms, as soon as conveniently possible, - but not later than September 30th - names of persons who are now or were on January 1, 1967 on the staff of your organization and who are recommended for the award of a medal. One copy only need be returned to this department; you may retain the second copy for your records.

I attach a statement for the guidance of all public and private authorities responsible for preparing nominations, in the hope that there will be a good measure of uniformity in the approach made to putting forward the names. Should any questions of detail arise, these should be addressed to the Secretariat Branch of this department.

Yours sincerely,

G.G.E. Steele
 G.G.E. Steele,
 Chairman, Decorations Committee.